



**California Society
of Tax Consultants**

BOARD OF DIRECTORS MEETING



Monday, July 22, 2019 – 9:00 am – 3:30 pm

**Location: Holiday Inn Express & Suites Santa Ana
1600 E First Street
Santa Ana, CA 92701**

Jenn Baker, CSTC Executive Director, 949-715-4192

AGENDA

AGENDA ITEM	PRESENTER	DURATION/MINUTES	BEGINS	ENDS
1. Call to order	Gary Quackenbush, President	2	9:00 am	9:02 am
2. Roll Call	Shari Hardy, Secretary	5	9:02 am	9:07 am
3. Agenda Approval	Gary Quackenbush, President	3	9:07 am	9:10 am
4. Committee Check-In Meetings	Committees			
Education	Education Ethics & Grievances Committees	20	9:10 am	9:30 am
Membership	Membership Policy Governance Committees	20	9:30 am	9:50 am
Marketing & Communication	Marketing/PR/ Prof Image Government Relations Committees	20	9:50 am	10:10 am
Finance & Governance	Bylaws/Policies/Procedures Chapter Assistance & Development Audit & Finance Committees	20	10:10 am	10:30 am
5. Committee Group Discussion				
Education Committee		5	10:30 am	10:35 am
Ethics & Grievances Committee		5	10:35 am	10:40 am
Membership Committee		5	10:40 am	10:45 am
Policy Governance Committee		5	10:45 am	10:50 am
Marketing / PR / Prof Image Committee		5	10:50 am	10:55 am
Government Relations Committee		5	10:55 am	11:00 am
Continued				

Bylaws/Policies/Procedures Committee		5	11:00 am	11:05 am
Chapter Assistance & Development Committee		5	11:05 am	11:10 am
Audit & Finance Committee		5	11:10 am	11:15 am
 Lunch		30	11:15 am	11:45 am
6. Approval of Minutes	Shari Hardy, Secretary	5	11:45 am	11:50 am
7. Treasurer's Report	Claudia Stanley, Treasurer	10	11:50 am	12:00 pm
8. Executive Director's Report	Jenn Baker	10	12:00 am	12:10 pm
9. NSA Report	Roger Kent, NSA State Director	5	12:10 pm	12:05 pm
10. President's Report	Gary Quackenbush, President	10	12:05 pm	12:15 pm
11. Reports				
1 st VP / Education	Linda Dong			
2019 Symposium Report	Linda Dong / Rod Coutts	30	12:15 pm	12:45 pm
2019 Fall Forum	Linda Dong / Shannon Hall	15	12:45 pm	1:00 pm
 Break		10	1:00 pm	1:10 pm
2 nd VP / Membership & PR	Jen Horton	15	1:10 pm	1:25 pm
Membership Report	Jenn Baker	5	1:25 pm	1:30 pm
CTEC Committee	Karen DeVaney	10	1:30 pm	1:40 pm
Membership Survey Results	Membership Committee	20	1:40 pm	2:00 pm
Chapter Reports	Review Reports Submitted by Chapters	10	2:00 pm	2:10 pm
12. Region Updates	Region Directors			
Region One	Karen DeVaney	5	2:10 pm	2:15 pm
Region Two	Carmen Hustad	5	2:15 pm	2:20 pm
Region Three	David Eastis and Lisa Cruz	5	2:20 pm	2:25 pm
Region Four	Heather Santineau	5	2:25 pm	2:20 pm
Continued				

13.	New Business		10	2:20 pm	2:30 pm
14.	Resolutions & Motions	Shari Hardy, Secretary	15	2:30 pm	2:45 pm
15.	Adjournment		5	2:45 pm	2:50 pm

MEETING CAN LAST AS LATE AS 3:30 – PLEASE PLAN YOUR TRAVEL ACCOMMODATIONS APPROPRIATELY.

NEXT BOARD MEETING: SEPTEMBER 23, 2019
Zoom Meeting 9AM to 12PM

Remaining 2019 / 2020 Board of Directors Meeting Dates:

September 23, 2019 – Zoom 9AM to 12PM

November 4, 2019 – Live 10 AM to 4PM

January 13 and 14, 2020 – Live 10 AM to 4 PM both days