## **California Society of Tax Consultants, Inc Privacy Policy**

At the California Society of Tax Consultants, Inc ("CSTC"), protecting your privacy and the confidentiality of your personal information is one of our primary concerns. We believe that it is important that you know how we treat the information about you that we receive. Please read our statement below.

## Acceptable Uses of Your Information and Our Commitment to You

CSTC may use membership information to periodically publish newsletters, tax tips and alerts and information of interest to the membership, including annual meeting/convention and seminar announcements. This is done only to expedite communication with our members. When you elect to be included, we also publish your information in our Roster to facilitate member-to-member communication.

The relationship between CSTC and our members is extremely important to us. We strive to maintain your trust and confidence in our society, an essential aspect of which is our commitment to follow your direction as to the personal information which we make available. We have not and will not sell your personal information to anyone.

## The Personal Information That We Collect and Communicate

The Primary reason that we collect and maintain your personal information is to serve you and administer our relationship with you. The types and categories of information we collect about you include:

- Information we receive from you on applications and other forms to join our membership, receive our educational materials or attend our seminars and other relevant information; and
- Information about your transactions with us such as conference registrations and CPE credits.

We may disclose the personal information we collect to companies that perform administrative functions for us.

## How to Contact Us

Our relationship with you is our most important asset. You entrust us with your personal information, and we do everything we can to maintain that trust. If you have any questions or concerns about our use of your personal information, please e-mail us at <u>cstcsociety@sbcglobal.net</u> or call us at our Executive Office.

Telephone: 714-750-CSTC (2782). www.cstcsociety.org